



**IDAHO LOTTERY PACKAGE DELIVERY RFP
BIDDER QUESTIONS AND IDAHO LOTTERY ANSWERS
October 10, 2018**

1. At the point of pick up, how are the boxes/bags prepared for us:

a. Are they palletized?

IDAHO LOTTERY: No. We use large, clear, plastic bags.

b. Are they separated by region?

IDAHO LOTTERY: Our orders are separated by shipper (we currently use two), then by general area/region. There may be orders from multiple regions, but for the same shipper, in a bag.

c. Are they separated by zip code?

IDAHO LOTTERY: No.

d. If there are multiple pieces for one delivery, are these together on a pallet?

IDAHO LOTTERY: No. We may have a few boxes and an envelope for one retailer but that is the most we would have for a location.

e. Approximately how many pallets are there on Mondays?

IDAHO LOTTERY: There are no pallets. Please refer to page #7, LOTTERY PACKAGE DELIVERY SPECIFICATIONS, III, #1 for these details.

On Wednesdays?

IDAHO LOTTERY: See answer above. Also, please note, our regular pick up days are Monday and Thursday.

2. What does the background check entail?

IDAHO LOTTERY: The vendor background check includes all information that allows fulfillment of Idaho Code §67-7421, §67-7422 and §67-7434. This includes, but is not

limited to criminal and credit background, any negative legal action, verification of ownership and financial stability of the enterprise.

3. What is the definition of a key employee in regards to the background checks?

IDAHO LOTTERY: The definition of a key employee includes all persons with ownership or in a control position within the business and others as agreed upon during final Contract negotiations with the Apparent Successful Bidder.

4. The RFP document mentions a contract on page 10, item 10 under the heading “Contract and General Terms & Conditions”. Later on page 17, item 11 of the Certifications, The RFP want us to certify that all requests to modify the contract are included in a transmittal letter. Can you provide a copy of Contract and General Terms & Conditions? It will be difficult to certify or submit exceptions without it.

IDAHO LOTTERY: Upon review, Section 11 of Attachment A is unnecessary and will be deleted. A contract, complete with terms and conditions, and incorporating the RFP and the Successful Bidder's proposal will be drafted and finalized after the selection of a successful bidder. An Amended RFP reflecting this deletion is posted at www.idaholottery.com/pages/rfp.

5. Section III-6 – Delivery location requirements – Specifically – Direct delivery to a designated person requirement – You note in the last line that there is (sic) no such designations in place for retailers.

Can you clarify or provide an example of the requirement and what that might look like in the future?

IDAHO LOTTERY: We are beginning to move into big box stores and other new types of business. If a business requires that deliveries can only be received by a specific, designated person or manager at a store, then we want to have the ability to accommodate that requirement, and will require that our shipper comply with that request.

Can you outline when this may be a requirement and whether it will include all retailers?

IDAHO LOTTERY: See answer above. No, it is not anticipated that this would include all retailers.