



INVITATION TO BID

February 2, 2026

2026 Idaho Lottery Vehicle

BID OVERVIEW

The Idaho Lottery (hereinafter the “Lottery”) is seeking bids for the purchase of four (4) 2026 Vehicles (hereinafter “Vehicles”) to be used by Idaho Lottery throughout the State of Idaho to conduct Lottery business. This Invitation to Bid hereinafter referred to as “ITB”. The Lottery will either purchase the Vehicles or obtain a lease-purchase agreement for the Vehicles.

VEHICLE SOUGHT

Sport Utility Vehicle (SUV) or Crossover, Base model, 5 door, all-wheel-drive (AWD) drivetrain with four cylinder engine. Minimum MPG 25 city 31 Hwy. Exterior color: White. Interior: Gray or black cloth. Include (compact “donut”) Spare Tire kit. Vehicle should be made or assembled in United States of America.

SPECIFICS

- All prices should be FOB Destination, Boise, Idaho.
- The Lottery seeks to place the Vehicles in service as soon as possible, but no later than May 15, 2026.
- The Lottery must be invoiced for the Vehicles no later than May 20, 2026.
- Bidder guarantees that the Vehicles will come with all applicable manufacturer warranties.
- An Evaluation Committee will be comprised of three Idaho Lottery Managers.
- The Evaluation Committee will allocate points for the lowest priced vehicles and conformance to specifications.
- Bids will be scored as follows:

VEHICLE PRICE PROPOSAL	80 POINTS
CONFORMANCE TO SPECIFICATIONS	20 POINTS
TOTAL	100 POINTS

BID TIMELINE

Publish Invitation to Bid	February 17, 2026
Questions Due to Lottery	February 27, 2026
Questions and Answers posted on Website	March 3, 2026
Bid Submission Deadline	March 10, 2026 – 5:00 PM MST
Idaho Lottery Commission Approval Request	March 19, 2026
Vehicles Delivered to the Lottery	May 15, 2026

This timeline is subject to change at the discretion of the Lottery.

LOTTERY CONTACT INFORMATION

For information regarding this ITB, please contact the Bid Coordinator:

Kevin Cope, Bid Coordinator

Sales Program Manager
Idaho Lottery
1199 Shoreline Lane, Suite 100
Boise, ID 83702
208.780.2540
kcope@lottery.idaho.gov

COMMUNICATION THROUGHOUT PROCESS

Interested Bidders with questions are welcome to contact the Bid Coordinator identified above. Bidders should also watch for information throughout the process at www.idaholottery.com/pages/rfp. All questions and answers will be posted to the website by due dates, along with any other important or incidental information.

Bids should be emailed to the Bid Coordinator (if bid is emailed, please follow up to ensure the bid was received), mailed via the US Postal Service or hand delivered to 1199 Shoreline Lane, Suite 100, Boise, ID 83702.

IMPORTANT LEGAL INFORMATION

CONTACT WITH RESPONDENTS DURING ITB PROCESS

During this procurement process, no interested Respondent, and no employee or agent of any interested Respondent, may initiate any unsolicited contact with Lottery employees, managers, officers, or commissioners regarding this process. All contact regarding this process should be directed through the Bid Coordinator. Any false or misleading representations made by any interested Respondent, their employees or agents, to any Lottery employee or Lottery retailer shall be grounds for disqualification. Any Respondent to this ITB currently doing business with the Lottery may continue to do so and communicate with Lottery employees, however, any communication regarding this ITB, other than through the ITB Coordinator, is prohibited.

PROPOSAL CLARIFICATION PROCESS

The Lottery reserves the right to request clarification or resolve ambiguities on one or more statements made by a Respondent in its Proposal at any point during the Proposal Evaluation. All clarification will be requested in writing and will be sent to the contact person representing the Respondent. Any such communication may be made by e-mail, mail, overnight courier, or hand delivered. Respondents will be given a specific deadline to submit a response. The Respondent will make every effort to respond within the time frame indicated. If it proves unfeasible, the Lottery and the Respondent may discuss modification of the deadline. The clarification process will not allow revision or supplementation of the Respondent's offering. **Clarification is not a negotiation process.**

AMENDMENTS TO ITB

The Idaho Lottery reserves the right, in its sole discretion, at any time prior to the contract award deadline to change, modify, or cancel all or part of this ITB and procurement. Any addendum(s), amendments(s), or cancellations(s) will be posted on the Idaho Lottery's website at <https://www.idaholottery.com/pages/rfp> and notification by the Idaho Lottery to all responding vendors will be sent via email.

PUBLIC RECORDS AND REQUESTS FOR CONFIDENTIALITY

All Proposals received shall remain confidential until a notice of intent to award a contract is issued. Thereafter, the Proposals shall be deemed public records as defined in Idaho Code, Title 74, Chapter 1.

PROPERTY OF THE LOTTERY

Materials submitted in response to this ITB will become the property of the Lottery and will not be returned. The Lottery reserves the right to use all information contained in a Proposal to the extent permitted by law. Selection or rejection of the proposal will not affect this right.

INCURRED COSTS ASSOCIATED WITH BIDS

The Respondent must not hold the Lottery liable for any of the costs incurred by a Respondent in preparing or submitting a Bid including, but not limited to, preparation, copying, postage, and delivery fees.

ACCEPTANCE PERIOD

Bids shall remain valid and subject to acceptance by the Lottery for a period of 180 days from the Bid Submission Deadline. Failure to adhere to this requirement may result in Proposal disqualification. Respondents will be strictly held to the terms in their Proposals. The contents of the ITB and the Proposal will become contractual obligations in the event of Contract Award.

DISCLOSURE PROHIBITION

Information provided in a Bid, including Price, must be held in confidence by the Respondent and not be revealed or discussed with competitors except as required by jurisdictional law. The Bid must remain confidential while the evaluation committee reviews all Bids submitted in response to the ITB.

The Bids will be available for inspection according to Lottery policy and jurisdictional law after the Notice of Intent to award a Contract is announced by the Lottery. All matters set forth in a Respondent's Bid including, without limitation, technical information, required services, question responses, and creative samples may be subject to disclosure after Contract. Once again, the Lottery will base its disclosure decision on existing Idaho law.

DISQUALIFICATION FOR BUSINESS INCAPABILITY

Financial and business stability of the Respondent and wherewithal to perform and support the Lottery are required.

If, at any time prior to signing of a written Contract, the Lottery reasonably determines that a Respondent does not possess adequate financial ability or requisite stability to carry out the obligations of the Contract, the Respondent may be disqualified from further consideration.

If, at any time after Contract execution, the Lottery reasonably determines that the successful Respondent does not possess adequate financial ability or business stability to continue to carry out the obligations of the Contract, the Contract may be terminated.

REJECTION/SELECTION OF PROPOSALS

The Lottery may reject any or all Bids or any portion thereof, advertise for new Bids, arrange to receive or itself perform and obtain the services requested in the ITB, abandon the need for such requested services, or award in whole or in part a Contract deemed to be in the best interests of the Lottery.

Respondents will be held to the terms submitted in their Bids but may be required to reduce costs depending upon aspects of the proposed services that may be determined by the Lottery to be unnecessary.

The Lottery will notify in writing those Respondents who submit a Bid in response to the ITB, but who are not awarded the Contract. The acceptance of a Bid will not diminish the Lottery's right to negotiate specific contract terms, including price, with the apparent successful Respondent.

INDEPENDENT PRICE DETERMINATION

By submission of a Bid, the Respondent must certify – and in the case of a joint Bid, each party thereto must certify as to its own organization – that in connection with the Bid the prices in the Bid have been arrived at independently, without consultation, communication, or contract for the purpose of restricting competition as to any matter relating to such prices with any other Respondent or with any competitor.

CHANGE OF OWNERSHIP/FINANCIAL CONDITION

If a Respondent (including the parent or holding company of the Respondent) experiences a substantial change in its ownership or financial condition after its Bid has been submitted and prior to the execution of the Contract with the Successful Respondent, the Respondent must notify the Issuing Office in writing at the time the change occurs or is identified.

A “substantial change” in ownership or financial condition is defined as an event which following generally accepted accounting principles, would require a notation in the Annual Report of a publicly traded United States or Canadian corporation, or equivalent standard.

Failure to notify the Issuing Office of such a substantial change may result in the disqualification of the Respondent.

NEWS RELEASES

News releases pertaining to the ITB or the services, study, data, or project to which it relates must not be made without prior written Lottery approval, and then only in accordance with explicit written instructions from the Lottery. The results of the ITB process must not be released without prior approval of the Lottery, and only then to designated persons and/or media organizations.



APPENDIX A **BIDDER CERTIFICATION**

**THIS CERTIFICATION MUST BE SUMMITTED WITH RESPONSES TO
THE 2026 Idaho Lottery Vehicle INVITATION TO BID.**

I certify that I have the authority to bind the Bidder indicated below to the specific terms and conditions imposed in the ITB and offered in the bid. By my signature on this document, the bidder specifically agrees to all waivers, restrictions, and requirements of the ITB. I also certify that the Bidder has not made any knowingly false statements in response to this ITB or consulted with others for the purpose of restricting the competitive solicitation process.

BIDDER _____

NAME _____

TITLE _____

SIGNATURE _____

DATE _____



APPENDIX B

ITB RESPONSE TEMPLATE

BIDDER'S NAME	VEHICLE	COUNT	PROPOSED PRICE / EACH	PROPOSED DELIVERY DATE
	<p>2026 SUV (Sport Utility Vehicle) or Crossover, Base Model, 5 door, all-wheel-drive (AWD) drivetrain with four cylinder engine. Minimum MPG 25 city 31 Hwy. <u>Exterior color: White</u>, <u>Interior color: Gray</u> or Black Cloth. Include (compact "donut") Spare Tire Kit. Vehicle should be made or assembled in United States of America.</p>	4		